



Federated Church

Job Title: Director of Music Ministries, Federated Church
Reports to: Senior Pastor
Appointment: Full Time, salaried

Overview:

The Director of Music Ministries is a full-time position at The Federated Church located in Chagrin Falls, Ohio. The Federated Church is a vibrant United Church of Christ congregation of approximately 1200 members with strong roots in the Chagrin Valley and the UCC national organization. We are an Open and Affirming congregation with a historically strong music program and interest in diverse musical experiences. The Director of Music Ministries is an integral part of worship planning and execution. The Director oversees the music of the church for all services and conducts two of the church choirs. The Director is also responsible for management of the music ministry budget, recruiting new members to the music ministry of the church, and regular attendance at staff meetings.

Primary Job Responsibilities:

1. Execute a vision for a comprehensive music ministry with high standards for spiritual commitment and musical excellence.
2. Conduct two adult choirs; includes weekly rehearsals and separate Sunday services for each (Ensemble at 9:00 service, Chancel Choir at 11:00 service).
3. Plan and conduct combined choirs for special services and special music programs; may include paid or volunteer instrumentalists.
4. Oversee other music staff, including organist, bell choir director, and children's choir director.
5. Work effectively with pastors and other staff to plan and lead rich and vibrant worship experiences and congregational gatherings.
6. Manage music ministry budget, calendar, music library, shared rehearsal spaces, and music ministry communications.
7. Oversee maintenance and care of church's musical instruments.
8. Secures copyrights as needed for all music usage.
9. Other duties as assigned

Education and Experience:

Bachelor's or higher degree in music with at least 5 years' experience in choral conducting and music program planning and leadership.

Skills and Desired Qualities:

Spiritual leader
Energetic, creative and collaborative leadership style
Strong organizational, interpersonal and communication skills
High standards and expectations
Positive rehearsal presence/inspirational
Knowledge of choral/vocal techniques and choral repertoire, including sacred, classical and modern
Excellent “ear” for choral sound/work
Knowledge of church music
Knowledge and appreciation of diverse music styles, periods and traditions
Experience with larger, collaborative projects
Willingness to get involved in the local community for the purposes of expanding the music ministry and mission of the church
Image and presence that reflects positively on the church

Please forward cover letter, resume or CV to Search Committee c/o Amy Eugene
aeugene@fedchurch.org. For more information, visit www.FedChurch.org.